



**APPLICATION FOR NON CLINICAL  
INTERNSHIP**

Thank you for your interest in a Non-Clinical Internship with the Florida Department of Health in Seminole County. Our hours of operation are Monday through Friday from 8 a.m. to 5 p.m. No weekend hours are available unless there are community outreach events taking place that you would like to participate in.

**SECTION 1: CONTACT INFORMATION**

Name \_\_\_\_\_ Age (18 & above) \_\_\_\_\_ Date \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_  
Professional License Number \_\_\_\_\_

**SECTION 2: COLLEGE/ NURSING/ INTERN EDUCATION**

College/ University \_\_\_\_\_ Address \_\_\_\_\_  
Graduate Degree  Baccalaureate Degree   
Major \_\_\_\_\_ Specialty \_\_\_\_\_  
Semester Hours Completed \_\_\_\_\_  
School Intern Coordinator \_\_\_\_\_ Phone Number \_\_\_\_\_  
E-mail Address \_\_\_\_\_ Internship Start Date \_\_\_\_\_  
Internship End Date \_\_\_\_\_ Number of Hours Required \_\_\_\_\_

**SECTION 3: AREAS OF INTEREST (please check)**

Business Office / Admin Support \_\_\_\_\_ Epidemiology \_\_\_\_\_ Information Technology \_\_\_\_\_  
Environmental Health \_\_\_\_\_ Florida Healthy Babies \_\_\_\_\_ HIV/AIDS Program \_\_\_\_\_ WIC \_\_\_\_\_  
Public Health Administration \_\_\_\_\_ Tuberculosis/Refugee Health \_\_\_\_\_ Office of Health Promotion  
and Education \_\_\_\_\_ Quality & Performance Improvement \_\_\_\_\_

**SECTION 4: AVAILABILITY**

Please indicate the days and times you are available. Our hours of operation are Monday – Friday, 8 a.m. – 5 p.m.:

Please indicate your availability	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday outreach
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**SECTION 5: BACKGROUND INFORMATION**

**Note: We are required to perform a level two background screening on all interns. Previous screenings are not accepted, unless from another Florida health department within one year. There is a fee of \$37.25 for this screening.**

Have you ever been convicted of or plead nolo contendere to a driving or criminal offense?

Yes                       No

If yes, please explain (including types of offences and dates):

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It shall be a misdemeanor of the first degree to fail to disclose, by false statement, misrepresentation, impersonations or other fraudulent means, any material fact used in making a determination as to a person's qualifications to work as a volunteer.

I understand that, to protect persons served by the department, a routine check through law enforcement, license bureaus, agency files, and references may be made. I understand that a criminal offense will not automatically exclude me from all volunteer positions; however, certain convictions will exclude me from volunteering in some positions. I understand that if I answered no to the criminal offense question on the front of this application and a record should be obtained, it will prevent me from volunteering for the department regardless of the offense. I understand upon submission of this application it becomes public record.

I understand and agree that all information as it relates to persons served by the department is to be held confidential in compliance with Florida Statutes. All information that should come to my attention and knowledge as privileged and confidential will not be disclosed to anyone other than authorized personnel and that I shall conduct myself in accordance with the departmental security policies. I understand that failure to comply may result in criminal prosecution.

I affirm that all information on this application is true and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_